

The Coombes CE Primary School

School Road, Arborfield Cross, Reading, Berkshire RG2 9NX

Higher Level Teaching Assistant (HLTA)

This is a Full Time, permanent, term time only role.

Starting date: ASAP

30 hours per week Monday to Friday – 8:30am to 3:30pm

Grade 5, SP 12 to 17, £27,711 FTE to £30,060 FTE

(Actual salary: £18,912 to £20,515 per year).

A love of learning grows here

Do you have experience or a passion to work and support children throughout their school day?

This is an opportunity to join our teams as a senior member of support staff (HLTA), helping our teachers to provide the highest quality education during the school day. Supported by our experienced and helpful team, this is an opportunity to make a real difference to the lives of the children throughout all aspects of their school day within a forward thinking, caring setting that includes a swimming pool, STEM Room, Eco Room, Dedicated Wrap-Around Care Room and Woodlands.

Main purpose:

You will be a senior member of our support staff team, actively supporting our children to achieve well academically. This will involve facilitating learning based on guidance from teachers in whole class, small group and/or on a 1:1 basis. Your support will enable our children to make good academic progress and develop skills to flourish in all aspects of their education.

Job Description

You will play a crucial role in supporting our students throughout the school day.

Your responsibilities will include:

- Ensuring the safety and wellbeing of all students.
- Supporting teachers in the classroom with daily tasks and activities.
- Based on guidance from teachers, deliver high quality learning opportunities for our children (leading learning in small groups and/or for a whole class)
- Lead small groups and provide targeted educational support
- Building positive relationships with students, parents, and staff.
- Maintaining a clean and organised environment.
- PPA & cover in absence of teacher

Qualifications/Experience

- Previous experience working with children in an educational setting or similar
- Strong communication and interpersonal skills.
- Ability to create a fun and safe learning environment.
- Organisational skills and attention to detail.
- A passion for education and child development.

General requirements

- An awareness of commitment to equality

- Basic understanding of health and safety
- Understanding and implementing child protection procedures

We welcome and encourage visits to our school, to arrange a visit please email the Operations Manager, Joanna Hardy, on operations@coombes.wokingham.sch.uk

Application forms can be found in the work for us section on the school website: <https://www.thecoombes.com/> Applications must be submitted by email with a letter of application to operations@coombes.wokingham.sch.uk **(No CVs will be accepted)**

Applications will be considered upon receipt with final submission date of Friday 18th October.

The Keys Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory references, pre-employment checks and DBS checks.